

Mobile Food Vehicle Permit Information



The Village of Salado requires all Mobile Food Vehicles doing business inside the city to complete and submit an application for permit. You must submit your completed application, appropriate fee, the required documentation, and be issued a valid permit prior to setting up or conducting any sales in the Village limits.

Mobile Food Vehicle Permits are issued on a calendar year basis and expire December 31st of the issuing year. The permit fee is \$100.00 (\$50.00 if permit is acquired after June 1st). There is a seven (7) day grace period for the renewal of permits.

Additionally, The Village of Salado requires all Mobile Food Vehicles to comply with the following list of adopted rules and regulations:

- No operator of a Mobile Food Vehicle shall park, stand, or move a vehicle and conduct business within areas of the Village where the permit holder has not been authorized to operate.
- An operator of a Mobile Food Vehicle may not operate on a public property unless the Village Administrator has granted approval on the permit application for its operation at the particular location during specific times.
- The issuance of a permit does not grant or entitle the exclusive use of the service location, in whole or in part, to the Mobile Food Vehicle permit holder, other than the time and place, as approved, for the term of the permit.
- For Mobile Food Vehicles on public property, the Village reserves the right to temporarily move a Mobile Food Vehicle to a nearby location if the approved location needs to be used for emergency purposes (fire, construction, or other public event) as deemed by the Village Administrator.
- No Mobile Food Vehicle shall provide or allow a dining area, including but not limited to, tables, chairs, booths, bar stools, benches, and stand-up counters, unless a proposal for such seating arrangements is submitted with the permit application and approved by the Village Administrator.
- The permit holder shall provide consumers with single service articles, such as plastic forks and paper plates.
- Mobile Food Vehicles shall supply, in a prominent location, trash containers sufficient in size to collect all waste generated by customers and staff of the Mobile Food Vehicle operation. All trash and debris generated by customers and the staff shall be collected by the Mobile Food Vehicle operator and deposited in their trash container and removed from the site by the Mobile Food Vehicle operator.
- An operator of a Mobile Food Vehicle shall not use stakes, rods, or any method of support that is required to be drilled, driven, or otherwise fixed, in asphalt pavement, curbs, sidewalks, or buildings.
- Mobile Food Vehicles shall not impede access to the entrance or driveway of any adjacent building.
- Mobile Food Vehicles shall not obstruct sight distance for drivers.
- An operator of Mobile Food Vehicles is prohibited from using PA systems, bells, or music.
- If the operator of a Mobile Food Vehicle maintains food at a hot holding temperature by mechanical means, that person shall comply with fire and explosion safety standards established by the Salado Fire Department.
- If the operator of a Mobile Food Vehicle uses a pressurized fuel system or container in conjunction with the Mobile Food Vehicle, the operator shall comply with fire and explosion safety standards established by the Salado Fire Department.

- Mobile Food Vehicles shall comply with the regulations of the Bell County Health Department and the State of Texas regarding time, temperature, plumbing, operation, and maintenance requirements for Mobile Food Vehicles.
- The operator of a Mobile Food Vehicle shall demonstrate that the vehicle is readily moveable, if requested by the Village Administrator.
- All food and supplies must be stored within the Mobile Food Vehicle.
- A person who operates a Mobile Food Vehicle may not place food, equipment, or supplies that are part of its operations outside of the permitted vehicle and must conduct all of its operational activities within the Mobile Food Vehicle.
- If necessary to protect against public health hazards or nuisances, the Village may impose specific requirements in addition to those requirements contained in the Village's Mobile Food Vehicle Ordinance 2018-08.
- All wastewater and sewage generated from the operation of a Mobile Food Vehicle shall be disposed of through an approved sanitary sewer system.
- Water from an approved source shall be made available in a Mobile Food Vehicle for food preparation, handwashing, and for cleaning and sanitizing utensils and equipment.
- Hand sanitizer shall be made available for public use.
- Individuals working in a Mobile Food Vehicle shall have a valid food handler certificate.
- Mobile Food Vehicles shall operate any day between the hours of 6:00 a.m. and 11:00 p.m.

A copy of Village ordinances can be found online at www.saladotx.gov or at the Village offices at 301 N. Stagecoach Road.

Mobile Food Vehicle Permit Application



Business Name: _____ Email Address: _____

Physical Address: _____ City: _____ State: _____ Zip Code: _____

Mailing Address: _____ City: _____ State: _____ Zip Code: _____

Contact: _____ Phone Number: _____

Description of Vehicle: _____

Days and Hours of Operation: _____

List of Items to be Sold: _____

Address where Vehicle to be Located: _____

Name of Property Owner: _____

Contact Number: _____

Please attach the following items with this application:

- | | |
|---|--|
| <input type="checkbox"/> Photo ID | <input type="checkbox"/> Copy of State of Texas Sales Tax and Use Permit |
| <input type="checkbox"/> Photo of Vehicle | <input type="checkbox"/> Site Plan (showing the mobile food vehicle, parking, and seating) |
| <input type="checkbox"/> Proof of Insurance | <input type="checkbox"/> Food Handler Certificate for Each Worker |
| <input type="checkbox"/> Written Permission from Property Owner (Including restroom agreement, if applicable) | |
| <input type="checkbox"/> Bell County Health Certificate | * <input type="checkbox"/> If Renewing, Prior Years Sales Tax Reported and Collected |

I certify the above described vehicle is properly insured, as well as licensed and registered by the State of Texas. I further certify that all employees who will be working in the Mobile Food Vehicle have a valid food handler certificate. I have received a copy, read, and agree to the rules and regulations as they pertain to the operation of the Mobile Food Vehicle. I understand any permit issued is valid for a single location only. Additional locations require subsequent review, approval, and permit (no additional fee).

Applicant Signature _____

Printed Name _____

Date _____

FOR OFFICE USE ONLY

Received By: _____

Amount Received: _____

☐ Check ☐ Cash ☐ Money Order ☐ Credit Card

Date Received: _____

☐ Approved ☐ Denied

Comments: _____

Administrator Signature _____

Date of Approval _____

Permit # _____



Mobile Food Vehicle Permit Application

*Additional Locations

Business Name: _____

Contact: _____ Number: _____

Address where Vehicle to be Located: _____

Days and Hours of Operation: _____

Name of Property Owner: _____

Please attach the following items with this application:

- ☐ Site Plan (showing the mobile food vehicle, parking, and seating)
- ☐ Written Permission from Property Owner (Including Restroom Agreement, if applicable)

I certify the above described vehicle is properly insured, as well as licensed and registered by the State of Texas. I further certify that all employees who will be working in the Mobile Food Vehicle have a valid food handler certificate. I have received a copy, read, and agree to the rules and regulations as they pertain to the operation of the Mobile Food Vehicle. I understand any permit issued is valid for a single location only. Additional locations require subsequent review, approval, and permit (no additional fee).

Applicant Signature

Printed Name

Date

FOR OFFICE USE ONLY

Received By: _____

Date Received: _____

☐ Approved ☐ Denied

Comments: _____

Administrator Signature

Date of Approval

Permit # _____